



ORTHOPAEDIC
— TRAUMA —
ASSOCIATION

May 4, 2020

Attention: Trauma Fellowship Program Directors and Program Coordinators

RE: NOW OPEN – Fellowship Rooms at the OTA Annual Meeting in September

The OTA Fellowship Interview and Information Session rooms during the Annual Meeting are available for you to begin reserving your time. **Room and basic AV (screen, projector and laptop) are at no charge and courtesy of the OTA.** There will be an onsite AV tech to assist with AV needs during the informational sessions. Any catering will be the responsibility of the program and a follow up email will be sent in late July/early August with more detailed information and a menu for those interested – *no outside food and beverage is permitted.*

[Fellowship Room Reservation Link](#)

Each program may reserve:

- **ONE (1) information session room for 1 hour**
Additional rooms will be made available *after June 1* for a second session on a first come first serve basis. Information session rooms will be classroom set for approximately 60 people and include a podium, LCD projector, laptop and a screen. OTA will send invites to all SF Match applicants for the Informational sessions.
- **Two (2) - one hour blocks may be reserved for interview rooms.**
Interview rooms will be set with a conference table – INVITES for one on one interviews are handled by the program

Fellowship Director's meeting will be held on Thursday, October 1, from 10:00 am-11:00 am at the Music City Center, room TBD. No sessions will be available for booking at that time on Thursday, we encourage all Program Directors to attend the meeting. All Program Coordinators are welcome to attend if you are at the Annual Meeting, there is no badge required to attend this meeting.

Please fill out this [SURVEY](#) regarding RSVP's / Food and Beverage for your session.

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Cc: Madhav Karunakar, MD / Fellowship Committee Chair