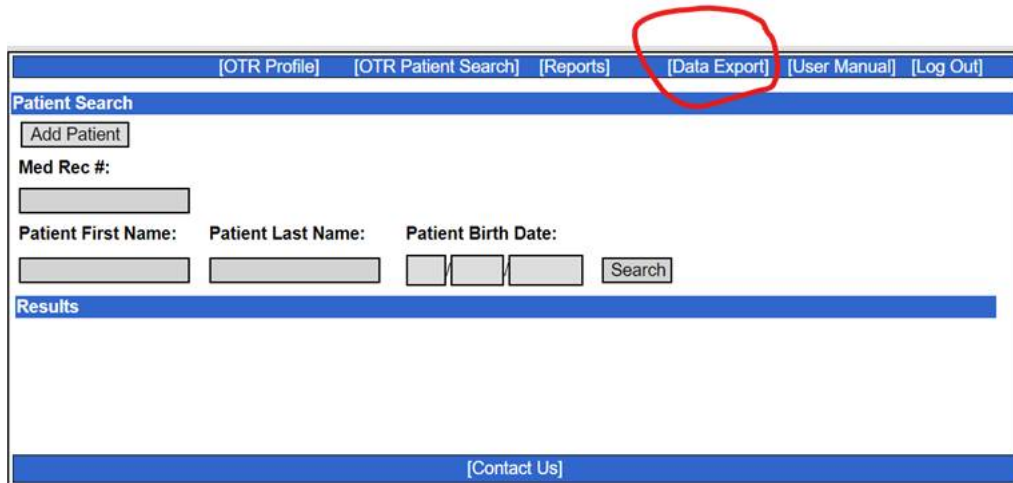


## OTA Trauma Registry Data Export Instructions

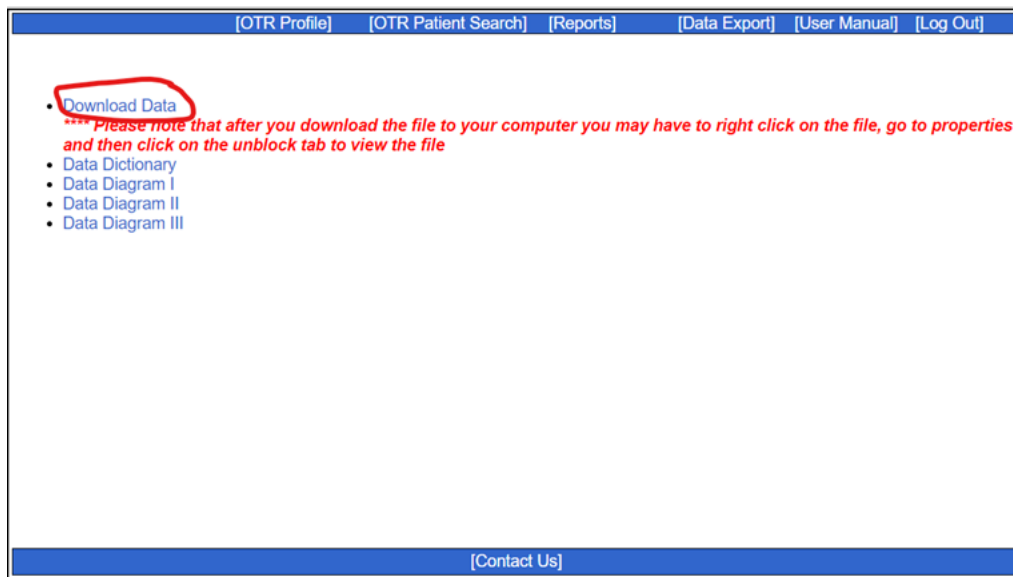
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After logging in, you will see the page below. Click Data Export.



The screenshot shows the 'Patient Search' page of the OTA Trauma Registry. The top navigation bar contains links: [OTR Profile], [OTR Patient Search], [Reports], [Data Export] (circled in red), [User Manual], and [Log Out]. Below the navigation bar is a blue header for 'Patient Search'. Under this header is an 'Add Patient' button. Below that is a 'Med Rec #' field. Further down are three input fields for 'Patient First Name:', 'Patient Last Name:', and 'Patient Birth Date:', followed by a 'Search' button. Below the search fields is a blue header for 'Results'. At the bottom of the page is a blue footer with a '[Contact Us]' link.

You will then be taken to the page below. Click Download Data to download your data to an Access database.



The screenshot shows the 'Data Export' page of the OTA Trauma Registry. The top navigation bar is the same as the previous page, with [Data Export] highlighted. Below the navigation bar is a list of links: 'Download Data' (circled in red), 'Data Dictionary', 'Data Diagram I', 'Data Diagram II', and 'Data Diagram III'. Below the list is a red note: '\*\*\*\* Please note that after you download the file to your computer you may have to right click on the file, go to properties and then click on the unblock tab to view the file'. At the bottom of the page is a blue footer with a '[Contact Us]' link.

Questions??

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