



Abstract Submission Deadline
January 23, 2019 - 11:59 PM CST (US)

GENERAL GUIDELINES

- Research that has been published or is scheduled to be published prior to OTA should not be submitted for consideration. Case reports will not be accepted.
- Paper and Posters accepted at a previous OTA meeting are not eligible for submission.
- The OTA program committee will determine the most effective presentation method, either paper or poster. Abstracts may also be chosen for paper or poster presentation at the Basic Science Focus Forum or International Orthopaedic Trauma Care Forum.
- Faculty participation is limited to 3 Annual Meeting breakout sessions per person. This does not include pre-meeting events.
- It is the responsibility of the submitting author to communicate all presentation information to the presenting author.
- There is no numerical limit on the number of abstracts an author may submit. However, an author may present only one paper per session; various co-authors must present any additional accepted abstracts.
- Financial disclosures are mandatory for each author listed on abstracts. No abstract (whether podium or poster) may be presented without financial disclosure of ALL authors, whether or not they attend the meeting.
- Text must be blinded (no references to author, institutions, or country within the body or title of the abstract. Non-blinded abstracts will not be considered.)

REQUIRED FORMATTING OF ABSTRACTS

- **Abstract character count cannot exceed 2600 characters excluding spaces. Title, Purpose, Methods, Results, Conclusion, and Authors all count toward the 2600 characters. Adding an image will reduce the character count by 800 characters.**
- **Graphs and Images:** You may upload one associated file or graphic that is no larger than 5mb. This will affect the word count by 800 characters. The graphics size will be reduced to 3 x 3 during the conversion process. For best results size your image to 3 inches x 3 inches (76 mm x 76 mm).
- Abstracts must contain Purpose (hypothesis), Method, Result, and Conclusion.

- Define any abbreviations the first time they are used.
- It is required that all terminology, description, and clarification of fractures and injuries be according to the OTA/AO Fracture and Dislocation Compendium. The Fracture Compendium is published in the Journal of Orthopaedic Trauma; Vol 32, Supplement 1, January 2018: [Fracture Compendium](#).

AUTHORS AND FINANCIAL DISCLOSURES

The AAOS disclosure system will be used to manage author and presenter disclosures for OTA. EACH author including the presenting author is required to disclose in the AAOS database.

- If a co-author does not have a record in the AAOS database they will receive an email containing a link where they can create a record in the AAOS database.
- When submitting your authors, please search each co-author by last name (required), first name and email address (optional). Please use the directional arrows (up/down) to be sure co-authors/presenter is in the correct order. Click the edit button to change who the presenting author will be listed as.
- **NEW THIS YEAR: There will be a 7-day author disclosure grace period from the close of abstract submissions. All disclosures for the meeting must be made on or after September 25, 2018. Any disclosures made prior to this date will not be valid. If an abstract does not have complete author disclosure by January 30, 2019, the abstract will not be reviewed by the OTA Program Committee. This includes breakout and main symposium submissions.**
- **You must have the correct last name for every co-author on the abstract.** The abstract system will search for each co-author by last name in the AAOS database. Once you have entered all the co-authors and submitted your abstract, you can click "view summary" to view each co-author's disclosure status.

BASIC SCIENCE ABSTRACTS

Authors are frequently unsure if their study should be submitted in the basic science or the clinical section. If the study involves no living human it most likely should be submitted under "Basic Science". This includes biomechanical studies on cadaveric bones or surrogates, studies involving animals, anatomic cadaveric studies, as well as other traditional basic science topics. Meta-analyses, economic studies, and traditional clinical studies should continue to be submitted in the clinical sections. The program committee reserves the rights to move the submission to the section deemed most appropriate.

LARGE DATABASE STUDIES

There has been a recent increase in submissions of so-called "large database" research. The program committee suggests that authors consider recent recommendations for high-quality studies in the domain [1]. Two particularly relevant suggestions from the editorial include: "[Studies Should] correlate less-common adverse events with modifiable and previously unidentified risk factors, identify adjustable provider - or hospital-level variables associated with readmissions or complication, and compare resource utilization for common interventions across diverse geographic regions or practice settings. [Additionally, studies should] either presented genuinely counterintuitive descriptive finding or provide a specific suggestion to improve clinical care, practice management or public policy. **"Large database studies that do not follow these guidelines are unlikely to be accepted.**

1. [Editorial: large database studies - what they can do, what they cannot do, and which ones we will publish](#), Grauer JN, Leopold SS, Clin Orthop Relat Res. 2015 May; 473(5):1537-9.

FINALIZING YOUR SUBMISSION

Once you have uploaded your abstract you should preview your abstract on the final page. If your abstract is complete, including all authors, you will be able to submit your abstract. Once all requirements are met, the presenting author will receive a confirmation email.

An abstract can be edited at any time up until the submission deadline. The best way ensure your abstract was submitted and is complete is to check the status. If you return to the abstract submission site, you will see your submitted abstract(s), abstract tracking/ID number(s), and status. If an abstract is incomplete, click the edit page.

MEETING ATTENDANCE

Each presenter is asked to return an electronically signed response stating that s/he will present the accepted paper.

- Those who sign but are unable to attend are asked to find a co-author to attend and present and alert the OTA office of the change.
- If you are unable to attend and find a replacement you must notify the OTA Office. Those that fail to notify the OTA office and are a no-show will not be allowed to submit an abstract or present at the meeting for the next two years.
- Urgent issues will be handled at the discretion of the OTA Program Committee Chair.

IMPORTANT DATES

January 23, 2019 11:59 PM CT	Abstract Submission Closes
January 30, 2019	7-Day Author Disclosure Grace Period Ends
March 2018	Submitters will be notified
June 2019	Annual Meeting Registration Opens

QUESTIONS: Contact the OTA office at ota@ota.org with any questions.