



## **OTA Mandatory Disclosure Policy**

### **For Governance Groups and Continuing Medical Education Contributors**

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#### **Philosophy**

In order to promote transparency and confidence in the educational programs and in the decisions of the Orthopaedic Trauma Association (hereinafter collectively referred to as “OTA”), the OTA Board of Directors has adopted this mandatory disclosure policy.

The actions and expressions of Fellows, Members, and Others providing education of the highest quality, or in shaping OTA policy, must be as free of outside influence as possible, and any relevant potentially conflicting interests or commercial relationships must be disclosed. Because the OTA depends upon voluntary service by Fellows, Members, and Others to conduct its educational programs and achieve its organizational goals, this disclosure policy has been designed to be realistic and workable.

*The OTA does not view the existence of these interests or relationships as necessarily implying bias or decreasing the value of your participation in the OTA.*

#### **Obligation to Disclose**

Each participant in an OTA CME program or author of enduring materials, and members of the OTA Board of Directors, Committees, Project Teams or other official OTA groups (collectively “OTA governance groups”), has the obligation to disclose all potentially conflicting interests. Disclosure information is to be submitted through the AAOS on-line Disclosure Program (or other disclosure form provided and approved by the OTA Participants are responsible for the accuracy and completeness of their information. In addition, participants who disclose via the AAOS on-line Disclosure Program have an obligation to review and update their personal information in the AAOS Orthopaedic Disclosure Program at least semiannually (usually April and October). It is recommended that participants note any changes to the AAOS Orthopaedic Disclosure Program as soon as possible after they occur.

Failure of a required participant to disclose will result in the participant being asked not to participate in the OTA CME program and OTA governance groups.

A list of all participants in OTA CME programs and OTA governance groups, along with their disclosures, will be included in all meeting materials.

Participants in OTA governance groups have an obligation to indicate any potential conflicts they may have during discussions affecting their personal interests during the meeting of the OTA governance group. At each meeting of the OTA governance group, members of the group will be reminded that full disclosure must be made of any potential conflict of interest when a matter involving that interest is discussed.

The chair of the governance group shall also have the prerogative of requesting a participant to provide further information or an explanation if the chair identifies a potential conflict of interest regarding that participant. Based on the information provided in the OTA Orthopaedic Disclosure Program and/or upon a further review, the chair of the OTA governance group may determine that the participant shall:

Disclose the conflict and continue to participate fully in the OTA governance group's deliberations

Disclose the conflict, but abstain from discussing and voting on the matter; or

Disclose the conflict and leave the room until the matter has been fully discussed and acted upon.

If one of the latter two actions is taken, it should be reflected in the minutes of the OTA governance group's meeting.

***Adopted: February 2011***

***Revised: March 2014***