



## OTA Fellowship Compliance Guidelines

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### Guidelines

- 1 A Sub-committee of the Fellowship Committee has been formed to recommend the penalties for non-compliance, Greg Schmeling, MD is the Sanctions Sub-committee Chair.
- 2 Participating programs will be required to make all of their positions available through the match.
- 3 Participating programs will have their programs listed on the OTA website and be allowed to participate in the current online application process.
- 4 Unless otherwise specified, the standards, guidelines and responsibilities for both applicants and programs will be those utilized by the National Residents Matching Program and published at <http://www.nrmp.org/>.

### Reporting of Violations

- 1 It is recommended that a subcommittee of the fellowship committee be established and designated the fellowship match compliance subcommittee.
- 2 Complaints or concerns regarding program compliance will be reported through this committee.
- 3 Reports of noncompliance should be submitted in writing to the OTA Business Office, and may come from:
  - a. Applicants
  - b. Other Programs
  - c. Faculty within a violating program seeking immunity
- 4 Complaints will be investigated through personal interviews and the collection of written statement.
- 5 Committee decisions may be appealed to the President Elect of the OTA.

### Penalties

- 1 For a period of one year, all faculty members participating in a program found to be in default may become ineligible for:
  - a. Podium and poster presentations at the OTA Annual Meeting
  - b. Faculty participation in OTA sponsored Symposia
  - c. Faculty participation in OTA sponsored courses
  - d. New appointment to the OTA Board of Directors or Committee positions
  - e. Receipt of OTA administered research grants
- 2 Those found in default will be able to:
  - a. Continue service on existing OTA leadership positions
  - b. Continue to publicize their program on the OTA website
  - c. Continue to have their program participate in the match.
- 3 Those programs found to be in default of guidelines for a second time within five years of their initial violation may be subjected to the penalties in section 1 for a period of three years.
- 4 A third violation within ten years of the first may result in permanent loss of those privileges identified under section 1.
- 5 Written report of match guideline default will be sent to the Orthopaedic Chairman and Institutional academic compliance officer.